



P.O. Box 90459
Long Beach, CA 90809-0459

Workers' Compensation Request
Order Online at www.macropro.com

(800) 696-2511
FAX (888) 696-2270

CLIENT & BILLING INFORMATION

Order Date: _____ Required Date: _____ Ordered By: _____ Attorney Carrier
Regular Rush (\$25 Extra per Location) Send Invoice To: _____ Attorney Carrier
Attorney's Name: _____ Carrier Name: _____
Firm Name: _____ Adjustor Name: _____
Address: _____ Address: _____
Phone: () _____ Fax: () _____
File #: _____ Contact Person: _____ Claim File #: _____ Date of Loss: _____
Email Address: _____ Email Address: _____

SUBPOENA INFORMATION

Case Caption: _____ Applicant Attorney/Pro-Per: _____
vs. _____ Address: _____
WCAB Case Number: _____
 SUBPOENA: Records Only Trial or Deposition - Appear Only
 Trial Deposition Appear with Records Hostile Witness? Y/N _____
 AUTHORIZATION Expiration Date _____
Email Address: _____
Appearance Address: _____
Judge: _____ Date: _____ Time _____

COPY RECORDS PERTAINING TO:

Name: _____
AKA: _____
Date of Birth: _____
Social Security Number: _____

SEND COPIES TO:

Carrier: _____ Paper _____ CD _____ Download
Defense Attorney: _____ Paper _____ CD _____ Download
Applicant Attorney: _____ Paper _____ CD _____ Download
 Other _____ Paper _____ CD _____ Download
Other Address: _____

SERVE/COPY RECORDS AT:

		Record Codes/ Limit Dates	Order Medical Synopsis?
1. Location: _____	Phone Number: () _____	Codes: _____	Medical Synopsis? Injury-Focused? Condensed?
Address: _____		Limit Dates: _____	
2. Location: _____	Phone Number: () _____	Codes: _____	Medical Synopsis? Injury-Focused? Condensed?
Address: _____		Limit Dates: _____	
3. Location: _____	Phone Number: () _____	Codes: _____	Medical Synopsis? Injury-Focused? Condensed?
Address: _____		Limit Dates: _____	

Additional Locations Attached

Special Instructions: _____

RECORD CODES

SEND MORE: Forms Envelopes

MEDICAL RECORDS

FILMS

OTHER

M - Medical Records
B - Medical Billing
R - Film Reports
P - Psychiatric Records
S - Sign-in Sheets

D - Digital Imaging (X-Rays, CTScans, MRIs)

EMPLOYMENT

E - Employment Records Y - Payroll Records

A - Academic Records
T - Court File
H - Ambulance Records
O - Other _____

I - Insurance Records
W - WCAB File

